



## Agenda

March 16, 2016 - 5:30pm

McLaughlin Room, John Deutsch University Centre



### I. Presentations

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- A. None



### II. Adoption of the Agenda and Minutes

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A. **Adoption of the Agenda**

**MOTION 03/16/16:1**

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council adopt the Agenda for the March 16, 2016 Council Meeting.

B. **Adoption of the Council Minutes**

**MOTION 03/16/16:2**

**[SEE ATTACHED MINUTES]**

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council adopt the Minutes for the February 23, 2016 Council Meeting.



### III. Executive & Speaker Reports

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A. **Executive Reports**

- a. President – Chris Cochrane (report attached)
- b. VP Graduate – Mark Kellenberger (report attached)
- c. VP Professional – Mark Asfar (report attached)
- d. VP Finance & Services – Christina Huber (report attached)
- e. VP Campaigns & Community Affairs – Lorne Beswick (report attached)

B. **Speaker Report**

- a. Speaker – Eric Rapos (report attached)

C. **Approval**

**MOTION 03/16/16:3**

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council approve the Executive and Speaker Reports.



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## Senator, Trustee, Commissioner, Committee & Other Reports

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- A. Senator Report** – Graduate Student Senator – Eric Rapos (report attached)
- B. Trustee Report** – Graduate Student Trustee – James MacLeod (report attached)
- C. Commissioner Reports**
  - a. Athletics Commissioner – Dominic Kucharski (report attached)
  - b. Equity & Diversity Commissioner – Erica Baker (report attached)
  - c. International Students Affairs Commissioner – Sara SidAhmed (report attached)
  - d. Social Commissioner – Vacant (no report)
- D. Committee Reports**
  - a. Student Advisor Usage Committee Report – Mark Kellenberger (report attached)
- E. Other Reports**
  - a. University Rector – Mike Young (report attached)
  - b. Chief Returning Officer – Travis Skippon (report attached)
  - c. Departmental Reports (none received)
- F. Approval** **MOTION 03/16/16:4**
  - Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))
  - Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council approve the Senator, Trustee, Commissioner, Committee & Other Reports.



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## **Question Period & Departmental Issues**

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### **A. Social Commissioner – Submitted by Debra Mackinnon (Sociology)**

Following up to the approved motion in the January council, the Social Commissioner has stepped down from their position and is the second hire for that role to do so. This means that SGPS members have been without social events since November of 2015.

As the sociology representative, Ciara Bracken-Roche, the former Social Commissioner, has approached me vocalizing concern. Given the loss of two Social Commissioners she feels that the changes to the Commission have resulted in the Commissioner not being able to do their job because they do not have coordinator support. Having invested 3 years to the Social Commission, she is upset to see that this service, which has been so important for our graduate community, has been left by the wayside due to internal HR issues.

- 1) Why have Coordinators not been hired to assist any of the Commissioners?
- 2) What other steps and strategies will be taken to retain new Commissioners?



## **Business Arising from the Minutes**

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### **A. None**



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## Main Motions

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### A. Bylaw and Policy Review

**MOTION 03/16/16:5**

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council approve the Motion as seen in Appendix B&P Review.

### B. SGPS Clubs

**MOTION 03/16/16:6**

Moved: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

Seconded: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Whereas SGPS ratified clubs were de-ratified following warnings from the SGPS insurer about legal liability and risk to the SGPS as an organization; and

Whereas the old SGPS club ratification system offered student organizations very little benefits in the form of resources or funding opportunities; and

Whereas the Alma Mater Society (AMS) currently operates an extensive Clubs Office that oversees 275 student clubs, provides extensive resources, and has developed the required oversight to obtain insurance for their society and ratified clubs; and

Whereas the AMS has entered into discussions with the SGPS Executive to create a joint clubs office for all Queen's students;

BIRT SGPS Council authorize the SGPS Executive to finalize negotiations for a joint SGPS/AMS Clubs Office and sign a binding memorandum of agreement on behalf of the SGPS.

[A reference document can be found in Appendix Clubs]

### C. General Meeting Scheduling

**MOTION 03/16/16:7**

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT SGPS Council call a General Meeting on Tuesday April 26, 2016.



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#### **D. Hiring Policy Changes**

**MOTION 03/16/16:8**

Moved: Erica Baker ([equity@sgps.ca](mailto:equity@sgps.ca))

Seconded: Debra Mackinnon, Sociology

Whereas the Social Commissioner position was filled in December 2015 but became vacant 12 hours after accepting the position, as stated in the December 8th 2015 Council meeting minutes; and

Whereas the Social Commissioner vacancy triggered a new hiring process that included a 2-week job posting period and interviewing of potential candidates, as outlined in P.2.2.2.f; and

Whereas the next candidate, Daniela Garroux G. de Oliveira, was not hired until February 2016, resulting in a significant period of time where no social events being offered to the membership; and

Whereas Daniela Garroux G. de Oliveira submitted her resignation to the Executive before the February 2016 Council meeting, which triggered a third hiring process for the Social Commissioner position since November 2015; and

Whereas SGPS policy does not allow for the hiring panel responsible for selecting Commissioners to offer the position to previously considered candidates in the event that a Commissioner resigns during their term of office; and

Whereas the lack of a policy to offer the vacant position to previously considered candidates disrupts the ability for the SGPS to fill positions in a timely manner and reduce the delay in services being offered;

BIRT SGPS Council approve the changes to SGPS Policy Sections P.2.2.2 as seen in Appendix Hiring Changes.



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### E. Staff Policy Changes

**MOTION 03/16/16:9**

Moved: Mark Kellenberger ([vp.graduate@sgps.ca](mailto:vp.graduate@sgps.ca))

Seconded: Christina Huber ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

Whereas the SGPS staff roles and responsibilities have changed with the addition of a new permanent staff member,

BIRT SGPS Council approve the changes to Bylaw and Policy as seen in Appendix Staff Changes.



## Other Business

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### A. None



## Notices of Motion & Announcements

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### A. Notices of Motion

- a. A motion will appear on the April Council Agenda to call a by-election to fill the vacant positions of Graduate Student Senator and Graduate Student Trustee. The election will follow policies regarding by-elections and a shortened elections timeline:
  - i. Nominations Open: April 13
  - ii. Nominations Close: April 19 @ 4PM
  - iii. Campaign Period Begins: April 20 @ 12AM
  - iv. Campaign Period Ends: April 26 @ 11:59PM
  - v. Voting Days: April 27-28
- b. A motion will appear on the April Council Agenda to move the Student Advisor Program policy into the SGPS Bylaws and Policies, rather than just the existing MoA.
- c. A motion will appear on the April Council Agenda to replace the Student Fees and Referenda Policy (P.1.2) with a new version as seen in Appendix SGPS Activity Fees.



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#### B. Announcements

- a. The SGPS would like to congratulate James McNutt, one of our Equity and Diversity Researchers, for being the recipient of the 2015 Steve Cutway Accessibility Award for his work on a video about accessibility on Queen's campus. Thank you James for all of your hard work!
- b. There will be a Commission Review Survey happening as part of the Committee work reviewing the Commission Structure.
  - i. Objectives:
    1. To review current SGPS Commission Structure
    2. To review changes from October 2015
  - ii. What you need to do:
    1. Fill out short survey at:  
<https://www.surveymonkey.com/r/3LRKSNQ>
    2. Option to be interviewed at end of survey
  - iii. Report will be available early April 2016
  - iv. Additional Questions?
    1. Contact Cavina Tsoi at [9ckt1@queensu.ca](mailto:9ckt1@queensu.ca)
- c. The next SGPS Council Meeting will be on **Tuesday, April 12, 2016 at 5:30pm** in the McLaughlin Room. Motions and Reports are due to the Speaker **no later than 4pm on Tuesday, April 5, 2016.**



#### X. Adjournment

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##### A. Adjournment

Motion 03/16/16:10

Moved: Chris Cochrane ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Mark Asfar ([vp.professional@sgps.ca](mailto:vp.professional@sgps.ca))

BIRT this meeting of SGPS Council be adjourned.