



society of graduate & professional students
CANADIAN FEDERATION OF STUDENTS LOCAL 27

AGENDA

Society of Graduate and Professional Students' Council

Local 27 of the Canadian Federation of Students

Tuesday, March 13th, 2012, 5:30pm

McLaughlin Room, JDUC

1. Presentations

- a. "New SGPS Staff Position" – Cody Yorke and Andrea Phillipson

2. Adoption of the Agenda & Minutes

MOTION

03/13/12:1

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Anne-Marie Grondin (vpcca@sgps.ca)

BIRT the agenda for the March 13th, 2012 Council Meeting be adopted.

MOTION

03/13/12:2

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Anne-Marie Grondin (vpcca@sgps.ca)

BIRT the minutes for the SGPS Annual General Meeting of February 7th, 2012 be accepted.

MOTION

03/13/12:4

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Anne-Marie Grondin (vpcca@sgps.ca)

BIRT the minutes for the February 14th, 2012 Council Meeting be accepted.

3. Executive and Speaker Reports

- a. President – Jillian Burford-Grinnell (report attached)
- b. VP Graduate – Irene Karagiorgakis (report attached)
- c. VP Professional – Cody Yorke (report attached)
- d. VP Campaigns & Community Affairs – Anne-Marie Grondin (report attached)
- e. VP Finance & Services – Andrea Phillipson (report attached)
- f. Speaker – Eric Rapos (report attached)

MOTION

03/13/12:4

Moved: Anne-Marie Grondin (vpcca@sgps.ca)

Seconded: Andrea Phillipson (vpfs@sgps.ca)

BIRT the Executive and Speaker Reports be accepted.

4. Senator, Board of Trustees, Commissioner, Committee & Other Reports

- a. Graduate Student Senator – Daniel Moore (no report)
- b. Graduate Student Trustee – Benjamin Grant (no report)
- c. Committee Reports
- d. Commissioner Reports
 - i. Social Commissioner – Abdullah Abunafeesa (report attached)
 - ii. Communications Commissioner – Sean Richards (report attached)
 - iii. Equity Commissioner: Robin Westland (no report)
 - iv. International Students' Affairs Commissioner: Becky Pero (report attached)
- e. Other Reports
 - i. Equity Coordinator – Aliya Kassam (no report)
 - ii. International Students' Affairs Coordinator: Holly McIndoe (report attached)
 - iii. Sustainability Coordinator – Samantha Tavenor (no report)
 - iv. Athletics Coordinator – Meaghan Frauts (report attached)
 - v. Logistics Coordinator – Chris Groten (no report)
 - vi. Planning Coordinator – Cassandra Kuyvenhoven (no report)
 - vii. Rector – Nick Francis (no report)
 - viii. Chief Returning Officer – Mikhail Kellawan (no report)
 - ix. Departmental Reports

MOTION

03/13/12:5

Moved: Anne-Marie Grondin (vpcca@sgps.ca)

Seconded: Andrea Phillipson (vpfs@sgps.ca)

BIRT the Senator, Board of Trustees, Commissioner, Committee and Other Reports be accepted.

5. Question Period/Departmental Issues

6. Business Arising From the Minutes

7. Main Motions

MOTION

03/13/12:6

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council ratify Robin Westland as the SGPS Equity Commissioner for the remainder of the 2011-2012 term.

MOTION

03/13/12:7

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Bylaw B.7 as seen in Appendix 1 (First Reading).

MOTION

03/13/12:8

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Policy P.2.1 as seen in Appendix 1.

MOTION

03/13/12:9

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council remove Policy P.2.2 The Officers of Council.

MOTION

03/13/12:10

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Policy P.2.3.1 as seen in Appendix 1.

MOTION

03/13/12:11

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Policy P.2.3.2 as seen in Appendix 1.

MOTION

03/13/12:12

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Policy P.2.3.3 as seen in Appendix 1.

MOTION

03/13/12:13

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the changes to Policy P.2.4 as seen in Appendix 1.

MOTION

03/13/12:14

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the change of “reporting” to “submit a written report” in Policy P.2.5.a(2).

MOTION

03/13/12:15

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council replace Policy P.2.5.b(2) with “submitting a monthly written report to Council;”

MOTION

03/13/12:16

Moved: Cody Yorke (vpp@sgps.ca)

Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council strike Policy Sections P.2.7, P.2.8, P.2.9, P.2.11, P.2.12, P.2.13, and P.2.14 from Policy, to be replaced with Policy Section P.3 Human Resources, as seen in Appendix 1.

MOTION

03/13/12:17

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the creation of Policy P.4 Transition, as seen in Appendix 1.

MOTION

03/13/12:18

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council add “and the President” to the end of P.11.4.d.

MOTION

03/13/12:19

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council replace Policy P.2.5.b(2) with “submitting a monthly written report to Council;”

MOTION

03/13/12:20

Moved: Irene Karagiorgakis (vpg@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council add the Terms of Reference for the Academic Affairs Standing Committee as Policy P.6.2.12, as seen in Appendix 2.

MOTION

03/13/12:21

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council add the Terms of Reference for the Sustainability Standing Committee as Policy P.6.2.13, as seen in Appendix 2.

MOTION

03/13/12:22

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

SPGS Council move Policy P.10.2 Sponsorship to become its own policy section (numbering to be determined).

MOTION

03/13/12:23

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

SPGS Council move Policy P.10.3 Strategic Planning to become its own policy section (numbering to be determined).

MOTION

03/13/12:24

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council rename Policy P.10 Representation to be P.10 Equity.

MOTION

03/13/12:25

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council approve the addition of Policy P.10.1 SGPS Equity Policy, as seen in Appendix 3.

MOTION

03/13/12:26

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council change P.6.2.4.a to read: "Equity issues shall be defined in accordance with P.10.1."

MOTION

03/13/12:27

Moved: Cody Yorke (vpp@sgps.ca)
Seconded: Jillian Burford-Grinnell (president@sgps.ca)

BIRT SGPS Council remove "an informed opinion" from P.6.2.4.b(1).

MOTION

03/13/12:28

Moved: Irene Karagiorgakis (vpg@sgps.ca)
Seconded: Cody Yorke (vpp@sgps.ca)

Whereas graduate departments at Queen's are increasingly using progress reports to document students' movement through degree requirements and thesis research;

Whereas consistent and clear communication between graduate students and supervisors and/or dissertation committees is essential to the academic success of MA and PhD candidates;

Whereas progress reports offer one method for students to communicate with supervisors and/or committees, and vice-versa;

Whereas graduate students may also be evaluated according to the information supplied by the student and the supervisor and/or committee in progress reports; and

Whereas an unfavourable evaluation on a progress report may lead to academic setbacks for students including, but not limited to, recommendations for substantial revisions to a dissertation or a recommendation for withdrawal on academic grounds; then

BIRT the SGPS supports the use of progress reports on campus that promote ample and productive dialogue between students and superiors and/or committees;

BIFRT the SGPS supports the use of progress reports as a conversation tool between students and their supervisors and/or committees, and that following the submission of progress reports, a follow-up meeting between students and their supervisors and/or committees should be held to discuss the contents of the progress reports;

BIFRT the SGPS encourages graduate departments to afford students the opportunity to address concerns outlined in negative progress reports by providing students (within progress reports) clear goals, clear timelines, and clear penalties if progress is not made;

BIFRT the SGPS encourages graduate departments to provide students the opportunity to appeal the contents of the progress report in the event of a disagreement between the students' and the supervisors' assessments of the students' progress;

BIFRT the SGPS acknowledges that progress reports are only one of several ways to foster communication and track progress; and

BIFRT the SGPS encourages graduate departments to include the following elements in progress reports to facilitate meaningful dialogue:

- clearly outlined processes and timelines for supervisors and/or committees to submit feedback to students on the content of progress reports
- space for students and supervisors and/or committees to articulate expectations about research progress and plans for the future
- space for students to document extracurricular activities, and professional development (such as conferences, teaching, RA work, publications)
- space for students to document any existing or former barriers to research or academic studies
- space for supervisors and/or committees to report on supervision activities to date
- if applicable, an opportunity for students and supervisors and/or committees to indicate (through yes or no boxes, for instance) whether or not they can benefit from the formation of a supervisory committee

MOTION**03/13/12:29**Moved: Andrea Phillipson (vpfs@sgps.ca)Seconded: Cody Yorke (vpp@sgps.ca)

BIRT SGPS Council add Policy P.1.6 Emergency Student Aid Bursary, as seen in Appendix 4.

MOTION**03/13/12:30**Moved: Andrea Phillipson (vpfs@sgps.ca)Seconded: Cody Yorke (vpp@sgps.ca)

BIRT SGPS Council add Policy P.1.7 Grants Program, as seen in Appendix 4.

MOTION**03/13/12:31**Moved: Andrea Phillipson (vpfs@sgps.ca)Seconded: Cody Yorke (vpp@sgps.ca)

BIRT SGPS Council approve the changes to P.1.5 Sports Bursary, as seen in Appendix 4.

MOTION**03/13/12:32**Moved: Andrea Phillipson (vpfs@sgps.ca)Seconded: Cody Yorke (vpp@sgps.ca)

BIRT SGPS Council approve the changes to P.5.7 Funding, as seen in Appendix 4.

MOTION**03/13/12:33**Moved: Jillian Burford-Grinnell (president@sgps.ca)Seconded: Cody Yorke (vpp@sgps.ca)

Whereas The Joe Chithalen Memorial Musical Instrument Lending Library (Joe's M.I.L.L. website: <http://joesmill.wordpress.com/the-library/>) is a registered charity in Kingston, Ontario founded by Wally High in memory of Joe Chithalen, a popular bass player in Kingston. The charity's essential purpose is to operate the library of the same name. The library operates exclusively by relying on donations in order to grow and maintain its services/instruments. The library currently has over 450 items available to borrow and enjoy – all free! This service has provided an essential service to SGPS members and their families allowing for students to learn a musical instrument at no cost. Research indicates that this is a first in Ontario. The mission statement for the music library is "Our lending and teaching programs sustain music appreciation, knowledge, community enrichment and provide opportunities for youth and adults to meet their full potential."

BIRT the SGPS provide \$500 from the donation/charity line to the Joe Chithalen Lending Library (JOES MILL), a registered Kingston charity.

8. Other Business

9. Notice of Motions & Announcements

- a. Reports and Motions for the SGPS General Meeting are due on Tuesday March 20th, 2012.
- b. The next SGPS General Meeting will be on Tuesday, March 27th, 2012.

10. Adjournment

MOTION

03/13/12:16

Moved: Andrea Phillipson (vpfs@sgps.ca)

Seconded: Daniel Moore (senator@sgps.ca)

BIRT the SGPS Council Meeting be adjourned.

03/13/12

EJR

CFS-27

Attached:

AGM Minutes

February Minutes

March Reports

Appendices to Motions