



## Agenda

September 13, 2016 - 5:30pm

Location: TBA

The Society of Graduate and Professional Students recognizes the traditional and ancestral territories of the Anishinaabe and Haudenosaunee Nations on whose lands we gather on today.



### Presentations

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**A. Grace Kim – AMS Clubs Manager**

Brief presentation about the new merged club system.



### Adoption of the Agenda and Minutes

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**A. Adoption of the Agenda**

**MOTION 09/13/16:1**

Moved: Saba Farbodkia ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Stuart Clark ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

BIRT SGPS Council adopt the Agenda for the September 13, 2016 Council Meeting.

**B. Adoption of the Council Minutes**

**MOTION 09/13/16:2**

[SEE ATTACHED MINUTES]

Moved: Saba Forbodkia ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Stuart Clark ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

BIRT SGPS Council adopt the Minutes for the August 16, 2016 Council Meeting.



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## Executive & Speaker Reports

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### A. Executive Reports

- a. President – Saba Farbodkia (report attached)
- b. VP Graduate – Sebastian Gorlewski (report attached)
- c. VP Professional – Kishan Lakhani (no report submitted)
- d. VP Finance & Services – Stuart Clark (report attached)
- e. VP Campaigns & Community Affairs – Anastasiya Boika (report attached)

### B. Speaker Report

- a. Speaker – Travis Skippon (report attached)

### C. Approval

**MOTION 09/13/16:3**

Moved: Saba Forbodkia ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Stuart Clark ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

BIRT SGPS Council approve the Executive and Speaker Reports.



## Senator, Trustee, Commissioner, Committee & Other Reports

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### A. Senator Report – Graduate Student Senator – Ciara Bracken-Roche (no report)

### B. Trustee Report – Graduate Student Trustee – Adam Ali (report attached)

### C. Commissioner Reports

- a. Athletics Commissioner – Dominic Kucharski (report attached)
- b. Equity & Diversity Commissioner – (vacant) (no report)
- c. International Students Affairs Commissioner – Sara SidAhmed (no report)
- d. Social Commissioner – Kyle Curlew (no report)

### D. Committee Reports

### E. Other Reports

- a. University Rector – Cam Yung (no report)
- b. Chief Returning Officer – Vacant (no report)

### F. Approval

**MOTION 09/13/16:4**

Moved: Saba Forbodkia ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Stuart Clark ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

BIRT SGPS Council approve the Senator, Trustee, Commissioner, Committee & Other Reports.



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## Question Period & Departmental Issues

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### A. Questions for the Executive:

I ask that the executive clarify the SGPS's departmental society registration process and specifically the form as found on the website:

1. What is the registration process for? I.e. is it solely an application for official recognition of a departmental society by the SGPS?
2. What does official recognition by the SGPS entail (i.e. is it linked to the process by which departments have seats on Council)?
3. If the registration process provides official recognition for departmental graduate student societies from the SGPS why is it necessary for the SGPS to collect the person information of members of that society?
4. Why is it necessary for the SGPS to collect results for elections held by departmental societies?



## Business Arising from the Minutes

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## Main Motions

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### A. 2016/2017 Budget (First Reading)

**MOTION 09/13/16:7**

Moved: Stuart Clark

Seconded: Saba Farbodkia

BIRT Council approve a first reading of the presented budget (see appendix) for the 2016/2017 year.

### B. SGPS Departmental Registration and Event Sanctioning Administrative Review

**MOTION 09/13/16:8**

Motioned: Jared Housten,

Seconded:



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Whereas the SGPS recently implemented new departmental registration and event sanctioning processes that were recently utilized by SGPS members planning events for orientation week;

Whereas there is a need to provide a formal structure to collect and review feedback on the processes so that they can be improved upon in the future;

Whereas a formal review of these processes will help communicate how they serve the interests of SGPS members, despite adding some administrative barriers to member activities;

Whereas a formal review of these processes would help identify areas where efficiencies can be improved as to lessen administrative burdens on members and staff.

BIRT the Finance and Services Standing Committee (hereafter the committee) undertake a review of the departmental registration and event sanctioning process that were designed and implemented over summer 2016. These processes include:

- The web form used to submit applications
- The criteria by which departmental societies are deemed to be registered
- Risk assessments procedures of student events
- Two-way communications with administrators regarding how departmental societies can make progress toward registered status, and how events could be reorganized as to become sanctioned.

BIFRT the committee solicit feedback from those who utilized the departmental registration and event sanctioning process, including those who had difficulties or problems with the process, and those who had their applications rejected.

BIFRT the committee solicit feedback from those who administered the processes, as to gain insight as to how administrative burdens of these processes could be reduced, or efficiency improved.

BIFRT the committee include in appendices documentation detailing external constraints, such as our insurance provider's policies or University policies, that determined or influenced design of the processes.



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BIFRT the committee provide a justification for the processes as implemented for summer 2016, and integrate feedback on these process in order to make recommendations regarding how the SGPS should change or improve these processes going forward.

BIFRT the committee report back to Council at its December 2016 meeting.

**C. Extend Submission deadline for September 20 Council meeting**

**MOTION 09/13/16:9**

Moved: Stuart

Seconded: Saba

Whereas the deadline for submission to the second September meeting of Council coincides with the first September meeting of Council

BIRT the Council submission deadline for the September 20 meeting to be moved from September 13 at 4PM to September 15 at 4PM.



**Other Business**

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**Notices of Motion & Announcements**

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**X. Adjournment**

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**A. Adjournment**

**Motion 09/13/16:10**

Moved: Saba Forbodkia ([president@sgps.ca](mailto:president@sgps.ca))

Seconded: Stuart Clark ([vp.finance@sgps.ca](mailto:vp.finance@sgps.ca))

BIRT this meeting of SGPS Council be adjourned.