



society of graduate & professional students
CANADIAN FEDERATION OF STUDENTS LOCAL 27

MINUTES

Society of Graduate and Professional Students' Council
Local 27 of the Canadian Federation of Students
Tuesday, November 9th 2010, 5:30pm
Robert Sutherland Room, JDUC

1. Presentations

Dr. John Pierce – (Associate Vice-Principal and Dean of Student Affairs) I work with a variety of entities on campus and programs for graduate students. I have been working to articulate the programs that we coordinate with graduate students. I have set 5 priorities that are relevant to graduate students:

1. Financial stability in student affairs – budget cuts, looking at how we can sustain funds for the future.
2. Health Council and disability services. Some are supported by student and some government fees. These are facing critical pressures. Health services has some deficits and disability services has sky rocketed and we get government funding for this (not changed) the kind of disabilities that we are seeking to accommodate are more complex.
3. Working on programs to improve inclusivity. In the residence programs there are programs such as these. There are more programs for graduate students, faculty and staff. This is a huge area of demand for the diversity and inclusivity programs. This is an essential service that helps to define the university
4. Student life centre – the Queen`s centre. I have been negotiating with all parties. This takes up a lot of time.
5. Graduate and professional services as presented by student affairs. I think the programs we offer need to be advertised better. I have been trying to work more closely with SGS to ensure that there is not duplication. How can we maximize the opportunities that graduate students need. I am particularly interested in the graduate life student group.

Anne-Marie Grondin: Glad to hear about diversity and inclusivity. What are the programs?

Dr. John Pierce: Education/skits for training dons, ad-hoc events that Human Rights develop programs for a one-off presentation. I want a plan of a set of programs that deal with identity issues – gender issues and so on. Inside student affairs they had programs going for staff. I am not sure if there are programs that are reaching out specifically to graduate and professional students.

Daniel Moore: There are some interesting ideas for developing queer inclusivity programs. These are typically targeted at undergraduate students but thinking of having something put in place for graduate students.

Dr. John Pierce: Another focus is to educate staff in career services – staff training for dealing with issues faced by graduate students that are different from undergraduate students.

Dr. Thomas Harris: (Vice Principal Advancement) I deal with all the publications and alumni relations which is the non-monetary connecting to graduates. We have fundraising. Advancement does not send fundraising priorities. We are a service to the university and our task is to set out the priorities directed by the principal and keeping in mind the donors. We bring in a million dollars. Almost all donations come from alumni.

We do not engage with people that we do not want to engage with. Before we accept a gift we do a background check to make sure that we do want to partner with this company/organization. Last year we raised 3 million dollars. We are trying to build the Queen's brand and awareness about us. Right now our faculties are developing their priorities. We can advise on what is comfortable and what is not. We are working on a needs assessment and priorities. We raised over 60 million dollars for performing arts. There is an expansion in Goodes Hall, engineering are about expanding the programs. We are expanding to meet the needs of the undergraduate and graduate studies. We will be consulting with graduate students for their needs for recreational sports facilities at west campus. There is a plan for a new building for engineering along with a new building for teaching. Queen's has the largest amount of money for student awards. In the next 30 years we need to add 500 million for endowment funds. We are in the midst of putting our own strategic plan together. We want to know what people think of Queen's. We have a company out of Toronto holding focus groups to get a better picture of how Queen's is seen. We don't talk about the role of how graduate students. My success as a researcher has been built upon the initiative and enthusiasm of my graduate students. Alumni relations has expanded representation to include graduate students. We have included graduate student reps. One of our challenges in advancement is to respond to the need of graduate students as alumni. One of our final goals is to represent the diversity of our graduate students.

Joe Steele: What was the split with endowments?

Dr. Thomas Harris: The queen's endowment is 577 million dollars. We are able to spend out \$1500 per student.

Kalanthe Khaiat: In line with your goal how are you planning to represent diversity?

Dr. Thomas Harris: We do not reflect our graduating student population. We represent graduates of 25 years ago in regards to our donor. Is it possible to understand diversity when we are not very diverse ourselves? We have an educated group of employees. We have the capacity to understand this topic. We are going to have a plan that addresses diversity and inclusivity. We want to know how this is demonstrated in our publications. Do we understand philanthropy in different communities – no. We need to take advantage of the knowledge of our graduate students in order to reflect the needs of our current graduate students.

Kalanthe Khaiat: Do you see the office of advancement working with other diversity organizations on the Queen's campus?

Dr. Thomas Harris: Yes. We are committed to doing this and engaging people that know more about this than we do.

Bruce Griffith: (Manger of hospitality and housing) Regarding the water bottle ban. Bottle water ban – there have been some things that we are doing. Wherever you can find a water fountain you can get distilled water for free if you have a receptacle. Do we have enough water fountains on campus? We need to know if this water is safe when it is travelling through the pipes of our building. We need to do some PR – determine whether there are barriers to implementing this plan. I don't want to miss any steps along the way. There needs to be a gradual implementation. Coke contract – we have been talking to coke for 10 years. The litre and litre and half bottles will be removed from vending machines. Could they take out the water machine and put something else in? I don't think this is widely known about. Campus needs to be prepared. We have to be ready to meet the challenge of people resisting this decision.

Logan Crowell – Is there any concern that we are replacing bottled water with other drinks which makes water harder to find.

Bruce Griffith– The idea is a start. Does have a political cashe.

Iain Reeve – Distilled water is available. Are there attempts to make people aware of this?

Bruce Griffith– need to make people more aware of this. There is the symbol placed by the water fountains. But we do need to increase the PR.

Anne-Marie Grondin– Water accessibility group on campus that have campaigned for open access to water. We could work together with this group to increase PR on campus. You mentioned that water fountains went to disfavor. Do you think it is less demand or that they have been replaced by Disney vending machines. It was rumored that this was due to the Coke contract.

Bruce Griffith– the coke contract had nothing to do with the fountains being removed. They were removed due to food being dumped down them, ripped off the wall. Also the undergraduate population has not used fountains for their whole life. They were a maintenance nightmare and there was concern about the water quality due to older pipes.

Sarah Waurechen – How strict is the ban at events that the principal is not showing up at.

Bruce Griffith– We tell Sodexo what we want. We pay them a fee to deliver that to us. We could say tomorrow that we want to get rid of the bottled water. Over the next couple of years on how to do this. Coke contract is coming to an end. I have basically reformed the same committee structure that recommended the first signing of the contract 10 years ago. Their job is to explore what options that we have around cold beverage. There is still interest with partnering with over companies. Want to make sure that we explore every opportunity. We did have a renewal contract with Coke, but bottled water will not be a part of this arrangement.

Iain Reeve – What would be the key time for people to get involved in this process?

Bruce Griffith– We will be doing a lot more vetting this time around. This will be happening over the next year or so. In the new year you will start to see a lot more.

Stacey Harrison (Occupational Therapy Student) – We are all students in the occupational therapy program at Queen's. We are advocating for occupational therapy to be part of the SGPS student health plan. Students either supported this inclusion or did not have enough information about this form of therapy to make a decision. Our purpose is to promote awareness about the type of services that we offer. OT is to assist with health and well-being. Any meaningful activities that occupy your daily life. Encompasses all activities – what you want to do and what you are expected to do. We do not focus on only changing the

person and providing equipment. We work to assist with changing and adapting one's environment. It could involve us talking with the employers. In the case of this specific student we spoke with professors to adapt her program so that she could work at home, change her exam dates. They made adaptations in order for her to meet her clinical expectations.

Logan Crowell– Did you include people who knew what occupational therapy when tallying the results for people who would be supportive of this being included in our coverage?

OT Representative– We included all respondents to the survey.

Sharon Murphy – (Head of Academic sciences, engineering and sciences library divisions) The purpose is to start a conversation with SGPS. We do have points of contacts. We do introductory workshops at the beginning of the year. We have different relationships with different departments. We do have some relations with graduate students through SGS. We have a new librarian Martha Whitehead. Had a good conversation with Jawad about academic planning and a variety of issues. We discussed with Anne Marie during open access week the copyright issues. One of the issues is the collection that we provide. Every three years called LibQual. We send out a survey to student to elicit your perception of the library across three areas. We had about 1800 respondents last year. 48% were graduate students and from this we were able to determine some of the issues faced by graduate students. The thing that you want most from us is the collection. What we own and what we have access to. In the comments there were some issues that came up such as Queen's library has a weak collection of books in mathematics. That is a very broad statement. We want to talk to those students and know what don't we have and what do you need, how do you need it. One of the reasons we are here is to strengthen this communication. Many comments were like why don't you have this journal and when looking we would determine that we had that journal. We need to learn how to get these resources into your hands. We want to build on a liaison library structure.

Natalie Soini – (Library liaison for social sciences and humanities) Every department has a library liaison. And a library rep for their department. I am a liaison librarian for German. We email to say this is what the department needs and what the students need. We go from that model to the departments, departmental meetings. We can buy things like journals and books. How can we build this relationship? You can go to our website. The liaison librarian is on the page and you can email us to get what you need. You can slo do workshops which is the expanding horizon, how to do info lit review, the faculty panel asking advice. When you are doing your literature review please come to us and tell us what books are required. If we can start the conversation earlier the process will become a lot smoother.

Iain Reeve – Electronic access for collections. How many resources, books, journal online? There are a lot of universities that are accelerating the number of resources online – where are we this? Have you ever thought about increasing library tutorials into curriculum.

Natalie Soini – We do meet with the students at the beginning of the year with a workshop. We do contact the department to make sure that they know who we are. The bulk of our teaching is going into the departments.

Sharon Murphy – We do consultations one on one with graduate students to talk about sources, the management of the information to make sure that you are handling the information an efficient way. The reception of the department really varies. If you would support this within your department this would be very helpful. Our journal collection is predominantly online.

Jonathan Foster – Advertising that you go into departments and ask supervisors to tell graduate students to go and meet with the librarian.

Brittany Sargent – Having a challenge trying to access journal articles. There is a high cost associated with accessing journal articles with Racer.

Sharon – The fee issue has come up a variety of times. The fee is going to be staying. It can range up to \$150 for us to access a journal article for you. This is a highly subsidized process. It is driven for us by budget. We have had a staff reduction of %20 over the past three years.

Anne-Marie Grondin – We create extensive lists when doing our comprehensive exams and literature reviews. Would you be amenable sending our literature reviews and list of authors that we use. We have used a collection tool that scans the published literature of faculty on campus. We would need to have something that would feed digitally into the database.

Hannah Legh-Jones – Concerns in the library are graduate study space. There are currently 12 seats in the graduate area in Stauffer. Is there any chance to get access to this space during exams.

Sharon Murphy – This is an issue that we are talking about. We are over the next few years embarking on a space plan in the library. It really seems to depend on what departments you talk to. Do you want something that is quiet or that bans undergraduate students?

Daniel Moore – Private carrels.

Hannah Legh-Jones – Only if you didn't have a study space allotted to you were you allowed to get a corral.

Natalie Soini – This should not be the case.

Sharon Murphy – There are study spaces at the top of Douglas.

Ricardo Vidal – (Mendeley reference software) Presents Powerpoint presentation. Available on SGPS website.

Daniel Moore – How would it compare to Jstore?

Ricardo Vidal – You can go onto the website and look at the statistics to look at the entire library. You can get general stats on the whole website and can tell you users by discipline. You can get your own library stats.

Ryan McInerney– What about copyright?

Ricardo Vidal – We have all the documents. The only copyright issue is when it is in small groups.

Iain Reeve – How much storage does the account provide?

Ricardo Vidal – You have 500 MB of free space and 500 MB of shared space. There are premium plans if you want them so that you have more space and larger groups.

2. Adoption of Agenda and Minutes

MOTION 11/09/10:1

Moved Jess Hickey / Iain Reeve BIRT the agenda for November 10th, 2010 be adopted.

MOTION 11/09/10:1-M1

Moved Jillian Burford-Grinell / Anne-Marie Grondin .

M1 – Mike motion

Jillian

Anne Marie

Carried

Carried

MOTION 11/09/10:2

Moved Jonathan Foster / Shaughnessy BIRT
the minutes for the October Council Meeting be accepted.

MOTION 11/09/10:2-M1

Moved Logan Crowell / Jillian Burford-Grinell
BIRT that the name "Mary Ann" is changed to "Mary Ann Laurico" on the first
page of the October meeting minutes.

Carried

MOTION 11/09/10:2-M2

Moved Logan Crowell / Sarah
Waurechen BIRT that the following statement "you will not
necessarily vote the way your proxy will" be added to section P.3.2.5.b.2.

Carried

MOTION 11/09/10:2 – MAIN MOTION AS AMENDED

Carried

MOTION 11/09/10: + 30 minutes

Moved Jonathan Foster / Jillian Burford-Grinell BIRT
that the SGPS council meeting be extended for half an hour.

Carried

3. Executive and Speaker Reports

a) President – Jawad Qureshy (report attached)

University is adding 100 students at the undergraduate level. The reason for
undergraduate enrolment due to incentive from the ministry. No addition to
graduate student enrolment this year. In order for people to listen to the
needs of graduate students we need to invite people to speak. We need
graduate students to know about the services available to them.

b) VP Graduate – Daniel Moore (report attached)

Graduate students and faculty offer course to Kingston community. The course is
about writing. You can propose a class that you are going to give to a small
group of people. Call for proposals. The deadline is for tomorrow but will
change. Please let people know about this opportunity. Be creative. We need
two MA students to sit on the faculty councils for arts and science. If you are
in arts and science please come and talk to this. That is where all the
graduate coordinators go to talk. Travel awards –we finally got statistics from

SGS about the changes and how these have affected travel awards. You need to apply and win the award. How many awards are they giving out? If you have your own experiences with this award you should be talking with SGPS or raising this concern in your department. If you want to apply for one of these councils contact someone on the exec.

c) VP Professional – Shaughnessy Hawkins (report attached)

d) VP Campaigns and Community Affairs – Anne-Marie Grondin (report attached)

I want to draw attention to specific part of the report – Student Life at An Clachan and John Orr Tower. We have an opportunity to discuss the quality of life in housing complexes. We have received complaints because there has not been a place for students to talk about this. We are forming an ad hoc committee. The chair of the senate residents committee along with people from student affairs. We want to meet discuss needs that are not being addressed. Contact me by email if you are interested in this.

We have a new city council elected. You can sit on a committee on how taxis are run, etc. There is a really important committee on accessibility. They want more students engaged in city life and being on these committees. Most have vacancies. For a full list go on the city of Kingston website. Going to be deciding at the beginning of January. There is going to be a volunteer recruitment sharing event in city hall at 6 PM November 22nd.

e) VP Finance and Services – Jillian Burford-Grinnell (report attached)

Renovations started yesterday for the John Orr room. We are trying to get the ball rolling on a new service. Provide opportunity for graduate students to share their work with the Kingston and Queen’s community. Informal lunch session where you would present your information. Alumni’s may also be contacted to come and present.

f) Speaker – Michael Bravo (no report)

MOTION 11/09/10:3

Moved ___Megan Bylsma_____ / ___Joe Steele_____ BIRT
Executive and Speaker reports be accepted.

Carried

4. Committee, Commissioner, Senator, B of T and Other Reports

a) Graduate Student Senator – Iain Reeve (report attached)

Three things in senate – discussions at next senate meeting about University rankings. If you have opinions on this please get in touch. Second, there is a discussion about the role of senate. If you want to learn more about senate there is a guide on the senate website. They are thinking about changing board of trustee rules. Quality assurance program – this is a new modification to the current review and is mandated by the education ministry. Trying to create a more uniform internal review process – going to be a creation of an offsite

quality council made up of different universities across Ontario – this will govern the creation of new problems. The provost is soliciting responses from departments about the quality assurance program.

- b) Board of Trustees – Benjamin Grant (no report)
- c) Committee Reports
- d) Commissioner Reports
 - i) Social Commissioner – Abdullah Abunafeesa (report attached)
 - ii) Communications Commissioner – Sean Richards (report attached)
 - iii) Equity Commissioner: Carolyn Prouse (report attached)
- e) Other Reports
 - i) Equity Coordinator – Kalanthe Khaiat (report attached)
The calendar version 2 has been created. We are working on how to make it available so that people can subscribe to online. Understanding each other campaign – in the next couple of days I can get the website up and running for this project.
 - ii) International Students Coordinator – Amir Nosrat and Becky Pero (report attached)
I was hired to serve as the political wing for international issues. The report I have attached is to deal with a lot of the issues that international students face.
 - iii) Sustainability Coordinator – Ivana Zelenika (report attached)
 - iv) Athletics Coordinator – Amanda Leonard (report attached)
 - v) Logistics Coordinator – Vacant (no report)
 - vi) Planning Coordinator – Nicole McCallum (no report)
 - vii) Rector – Nick Day (no report)
We are on the eve of having this academic plan accepted. Very exciting.
 - viii) Chief Returning Officer – Mikhail Kellawan (no report)
 - ix) Departmental Reports

MOTION 11/09/10:4

Moved __Yohan D’Souza_____ / _Charan Rainford_____ BIRT Senator/Board of Trustees/Commissioner/ Coordinator / Committee, and Other reports be accepted.

MOTION 11/09/10:4-M1

Moved ___Daniel Moore_____ / ___Anne-Marie Grondin_____ BIRT that Anne-Marie Grondin’s last name be corrected in Daniel Moore’s report.

MOTION 11/09/10:4-M2

Moved __Iain Reeve_____ / _____ BIRT that the number '5' is changed to '4' in Iain Reeve's report.

Carried

MOTION 11/09/10 – MAIN MOTION AS AMENDED

Carried

5. Question Period/Departmental Issues

Eric Rapos – Student fees access to \$10.

Jillian Burford Grinell – I am not sure on how the internal banking service

Sean Richards– Typically we get the money from the registrar in November and then we get the money out to you.

6. Business Arising from the Minutes

7. Main Motions

MOTION 11/09/10:5

Moved _Shaughnessy_Hawkins_____ / __Daniel Moore_____ BIRT Council ratify the list of committee members as found in Appendix 1.

Kalanthe Khaiat – Equity committee meeting will look different by the end of this week based on this Thursday's meeting.

Michael Bravo – These are the members of the committee that can vote.

Carried

MOTION 11/09/10:6

Whereas the SGPS 2007 Special Committee on UHIP had recommended establishing a bursary for international students addressing UHIP costs,

Whereas UHIP has been identified as a major issue that international students in the ISC's 2010 report,

Moved by Iain Reeve, Shaughnessy Hawkins

BIRT that a Special Committee be struck, hereinafter referred to as the UHIP Bursary Committee, that is to be responsible for the investigation of the feasibility of establishing a SGPS-administered UHIP bursary, and when possible, offer recommendations on the sources of funding and methods of administration for this fund,

BIFRT that the UHIP Bursary committee explore alternative suggestions to address the cost of UHIP for international students in the event that a SGPS-administered fund has been deemed infeasible.

Moved _Iain Reeve_____/_Shaughnessy Hawkins_____ BIRT that a special committee be struck referred to as UHIP Bursary Committee.

Amir Nosrat – International students constitute 10-15% of the graduate population they are significantly under-represented. UHIP is equivalent to OHIP but the international students have to pay \$800. In one of the reports it was suggested that a bursary was put in place. The proposed model that we are going to go ahead with is to have it partially covered by students in the SGPS and the AMS. This shows an institutional commitment to assisting these students.

MOTION 11/09/10:6-M1

Moved _Jonathan Foster_____/_Megan Bylsma_____ BIRT that one International Students Coordinator serve as interim chair to the UHIP Bursary Special Committee.

Carried

MOTION 11/09/10:6 – MOTION AS AMENDED

Carried

8. Other Business

9. Notice of Motions/Announcements

Reports and Motions for the next regular Council meeting are due Tuesday, December 7th, 2010.

The next regular SGPS Council meeting will be on Tuesday, December 14th, 2010.

10. Adjournment

MOTION

11/09/10:10

Moved _Jillian Burford-Grinell_____ / _Sarah Waurechen_____ BIRT
the SGPS Council meeting be adjourned.

11/09/10

MFB

CFS-27

Attached:

October Minutes

Attendance October Meeting

November Reports

Appendix – 1: SGPS Committee Member List

Appendix – 2 : Call for Volunteers for Free Queen’s 2011

Appendix – 3: Imagining the Future

Name		Represents	Present
Vacant	Vacant	Aboriginal Rep	
Marvin	Ferrer	Anatomy & Cell Biology	
Christina	Prokopchuk	Art Conservation	x
Megan	Bylsma	Art History	x
Namit	Sharma	Biochemistry	
Celia	Symons	Biology	x
Patrick	Turko	Biology	x
Joe	Steele	Biomedical Engineering	x
Vacant	Vacant	Biostatistics	
Ben	Grant	Board of Trustees Rep	
Jonas	Gerson	Chem Eng (CEGSA) President	
Bob	Cockburn	Chemical Engineering	x
Nicole	Day	Chemistry	
Jonathan	Foster	Civil Engineering	x
Vacant	Vacant	Classics	
Nora	Zwingerman	Community Health and Epidemiology	
Eric	Rapos	Computing Science	x
Layan	Nahlawi	Computing Science	
Shannon	Speed	Cultural Studies	
Matt	Webb	Economics	
Julia	Brook	Education - Graduate - President	
Chi	Lam	Education - Graduate M.Ed	
Terry	Bridges	Education - Graduate PhD	
Vacant	Vacant	Education Coordinator	
Tejinder	Dhaliwal	Electrical and Computer Engineering	
Jelena	Marelj	English	
Martha	Schabas	English	x
Mike	McHugh	Environmental Studies	
Rebecca	Reginorld	ESS	
Sunny	Moondi	ESS	
Jennise	Fortner	ESS	
Derek	Smalls	ESS Liason to SGPS	x
Hayley	Backewich	ESS President	x
Francesca	Fiore	French	x
Katherine	Mazurok	Gender Studies	
Clare	Wasteneys	Geography	
Giselle	Valarezo	Geography	

Vacant	Vacant	Geology	
Corina	Fonyodi-Szarka	German	
Vacant	Vacant	Global Development	
Iain	Reeve	Graduate Senator	x
Sarah	Waurechen	History	x
Minoo	Kianizad	Industrial Relations	
Vacant	Vacant	International Rep	
Hannah Legh	Jones	Kinesiology and Health Studies	x
Jeremy	D'Souza	Law	
Brittany	Sargent	Law	x
Stephanie	Timerman	Law	x
Alejandra	Encinales	Law - Graduate	
Brianna	Butchart	Law - LSS President	
Logan	Crowell	Law Senator	x
Joachim	Scholz	Management	
Vacant	Vacant	Math	
Vacant	Vacant	Mature Student Rep	
Jerome	James	Mechanical and Material Engineering	
Andrew	Pursell	Microbiology	
Justin	Thompson	Mining Engineering	
James	Snyder	Mining Engineering	
Tyler	Sutton	MPA	
Ethan	Zhao	Neuroscience	x
Vacant	Vacant	Nursing	
Charlene	Brown	Occupational Therapy	
Lisa	Hughes	Part Time Rep	
Jess	Hickey	Pathology	x
Mia	Golder	Pathology	x
Yohan	D'Souza	Pharmacology	x
Ryan	McInerney	Philosophy	x
Nathalie	Ouellette	Physics	x
Andrea	Mimee	Physiology	x
Kate	McGarry	Policy Studies	
Charan	Rainford	Political Studies	x
Corrie	Goldfiner	Psychology	
Brent	Shaw	Public Administration	x
Vacant	Vacant	Public Health	
Nick	Day	Rector	x
Shauna	Connaughton	Rehab Sciences (Professional)	
Ian	Gilchrist	Rehab Sciences (Research)	x
Tessa	Young	Rehabilitation Therapy	
Vacant	Vacant	Religious Studies	
Stephanie	Cork	Sociology	x
Vacant	Vacant	Spanish and Italian	
Ryan	Robinson	Theology	x
Erin	Burns	Theology Senator	
Andrea	Renney	Urban and Regional Planning	
Sean	Richards	Executive Director	x
Jawad	Qureshy	President	x
Anne-Marie	Grondin	VP Campaigns and Community	x

		Affairs	
Jillian	Burford-Grinell	VP Finance and Services	x
Daniel	Moore	VP Graduate	x
Shaughnessy	Hawkins	VP Professional	x
Abdullah	Abunafeesa	Social Commissioner	x
Amanda	Leonard	Athletics Coordinator	
Corey	Valinsky	Logistics Coordinator	
Nicole	McCallum	Planning Coordinator	
Carloyn	Prouse	Equity Commissioner	
Kalanthe	Khaiat	Equity Coordinator	x
Amir	Nosrat	International Students' Coordinator	x
Becky	Pero	International Students' Coordinator	
Ivana	Zelenika	Sustainability Coordinator	
Michael	Bravo	Speaker	x
Morgan	Craig-Broadwith	Deputy Speaker	x
Mikhail	Kellawan	Chief Returning Officer	x