



society of graduate & professional students
CANADIAN FEDERATION OF STUDENTS LOCAL 27

MINUTES

Society of Graduate and Professional Students' Council

Local 27 of the Canadian Federation of Students

Tuesday November 13th, 2012, 5:30pm

John Orr Room, JDUC

1. Presentations

Principal Woolf – Discussion regarding impact of changes at the provincial government

Terry Bridges: When are the mental health commission reports being released?

Woolf: Soon, they are finalizing the final drafts now. Many things in the draft are already underway.

Q: In the original report, there was a part about information being provided to TAs about identifying mental health issues. Is there a liability issue associated with that?

A: No, I don't think so. We don't expect TAs to be able to identify mental health issues anymore than Residence Dons and profs. You should ask the TA union about that specifically.

Union Rep: They recognize that TAs weren't mental health professionals; that's what those green folders were for, to point TAs in the right direction.

2. Adoption of the Agenda & Minutes

MOTION

11/13/12:1

Moved: Matthew Scribner (president@sgps.ca)

Seconded: Matthew Shultz (vpcca@sgps.ca)

BIRT the agenda for the November 13th, 2012 Council Meeting be adopted.

Motion carries.

MOTION

11/13/12:2

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Becky Pero (vpgr@sgps.ca)

BIRT the minutes for October 9th, 2012 Council Meeting be accepted.

Motion carries.

3. Executive and Speaker Reports

- a. President – Matthew Scribner (report attached)
- b. VP Graduate – Becky Pero (report attached)
 - RE: about late award payments: followed up with Admissions and Student Services, there was nothing out of the ordinary on their end but forwarded a message to Student Awards.
- c. VP Professional – Annie Clifford (report attached)
- d. VP Campaigns & Community Affairs – Matthew Shultz (report attached)
- e. VP Finance & Services – Jillian Burford-Grinnell (report attached)
- f. Executive Assistant – Anne-Marie Grondin (report attached)
- g. Speaker – James MacLeod (report attached)

MOTION

11/13/12:3

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Matthew Scribner (president@sgps.ca)

BIRT the Executive and Speaker Reports be accepted.

Motion carries.

4. Senator, Board of Trustees, Commissioner, Committee & Other Reports

- a. Graduate Student Senator – Terry Bridges (report attached)
- b. Graduate Student Trustee – Tony Gkotsis (no report)
- c. Committee Reports
- d. Commissioner Reports
 - i. Social Commissioner – Cassandra Kuyvenhoven (report attached)
 - ii. Communications Commissioner – Sean Richards (report attached)
 - iii. Equity Commissioner: Robin Westland (report attached)
 - iv. International Students' Affairs Commissioner: Holly McIndoe (report attached)
- e. Other Reports
 - i. Equity Coordinator – Vacant (no report)
 - Hiring!
 - ii. International Students' Affairs Coordinator: Kris Singh (report attached)
 - iii. Sustainability Coordinator – Jack Wallace (report attached)
 - iv. Athletics Coordinator – Chris Harris (no report)
 - v. Logistics Coordinator – Ciara Bracken-Roche (no report)

- vi. Planning Coordinator – Margaux MacDonald (no report)
- vii. Rector – Nick Francis (no report)
 - Need reps from Law, PT, Theological Dept. for Tricolour Award Committee
 - Looking for people to debate on whether Queen’s is a corporation or academy.
- viii. Chief Returning Officer – Eric Rapos (no report)
- ix. Departmental Reports
 - Alyssa (Biochemistry): DMBS is currently looking to take combining graduate programs, concerns on whether students will be forced into the new program. Concerns about courses not adequately meeting the need of the program.

MOTION

11/13/12:4

Moved: Matthew Shultz (vpcca@sgps.ca)

Seconded: Jillian Burford-Grinnell (vpfs@sgps.ca)

BIRT the Senator, Board of Trustees, Commissioner, Committee and Other Reports be accepted.

Motion carries.

5. Question Period/Departmental Issues

Matthew Shultz: The issue of department courses not being adequate for the program came up in our meeting last year too.

Terry: That discussion will be brought up at or next meeting.

Nick (Rector): With the recent history of opening up residences and increasing enrolment, in my open letter I mentioned that none of the new residences, such as Quinte Lodge and JDUC/Confederation Place Hotel, none of the overflow students were placed in those residences; they were all new students. The triple and quadruple rooms were not converted back to common rooms. If the University tells the government they are increasing enrolment by 2000 students, they should tell that to us too. There is also increasing demand from graduate students for residence. If you have any thoughts, positive or negative, about building 2 new residences, let me know.

Jillian: Historically, there has always been a need for residences. 5 years ago, there was the option of building a graduate residence, but with budget cuts it is always put to the bottom of the list; we do need our dedicated space. I know a lot of our members staying at the JDUC dealt with flooding and noise.

Max: If we are building new buildings, there should be some floors or space allotted to us.

Terry: In terms of increasing student enrolment, there is also consideration of increasing student support, which Woolf briefly mentioned.

Matt Scribner: Provost introduced the Strategic Enrolment Group, in which we have representation. So that's good.

Q: Do you know where the cost of construction will come from?

Nick: I can't say where the funding will come from, but they are revenue generators and the residents will pay for that over time. The Board is looking at a whole range of options in terms of providing the capital, and will decide on the safest option for the long run.

Alyssa: If they are giving us part of a residence building, it's imperative that the other residence not be first years but upper years.

Nick: One last thing to add, my concern with increasing enrolment is that the university has done very little in terms of long-term planning. The entire motion to explore new residences was a very small document. If they do to decide to increase enrolment, there cost subsidized by the government will be funded for a certain number of students, and any more will be at a discount rate. Things to consider are if we need to build new Student Centers, more teaching spaces to account for the new students? The last time we had an enrolment decision was in 2000 when the economy was good, not because we needed to make money. Please contact me if you have any ideas or want to get involved in this discussion (rector@queensu.ca).

Q: A student from our faculty (Nursing) was trying to reserve space for a dance, but she's having trouble reserving space. Would she be able to use the SGPS space there? The answer she was given to by the Reservations Coordinator was that she was not allowed to reserve space for an individual project. She's just wondering if there's just a space which is not a study space. She was told if she can have a room at the JDUC if it's available, but she needs to arrange schedules with her volunteers.

Jillian: All she needs to do is to submit a reservation through the department, and it should not be a problem.

Matt Scribner: She can also contact us and book through us. We can do that on a case by case basis.

6. Business Arising From the Minutes

None.

7. Main Motions

MOTION

11/13/12:5

Moved: Max Ma (max.ma@queensu.ca)

Seconded: Matthew Scribner (president@sgps.ca)

Whereas concerns exist over Law student evening access to Macdonald Hall,

BIRT that SGPS Council endorse the letter regarding evening access to Macdonald Hall as seen in the Appendix.

Max: Our concern is that our constituents cannot access buildings outside working hours. The medical students can access their students 24/7. We have lockers, classrooms, lounges, but no one can use those on the weekends or early evenings.

Robert: I spoke to the Dean and they were very receptive to these letters and very accommodating. The hours will be extended during exam time to 11pm. There are a variety of issues regarding security, liability, etc. Increasing patrol routes for security is an external decision.

Q: You mentioned the one-time cost of the electronic door locks, but what about extra staffing for the library?

Robert: From my understanding, the locks have been installed but the fobs have not handed out. As for staffing, that is under the control of the centralized librarians.

Q: Why do you need the increase in security?

Max: There is the concern of deaths in the building and valuables being stolen.

Jillian: Security does walking through each building twice every evening. As for the letter, and for the next motion, we should say that we approve the spirit of the letters and they should be worked on with a representative. Some administrative tweaks need to be made.

A: I agree with the early comment about splitting the letter up into 2 letters to make each a stronger argument.

MOTION

11/13/12:5 M-1

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Melissa Trezise

BIRT the SGPS approve the spirit of the letter, as seen in the appendix, specifically speaking to the access of Macdonald Hall, increased hours, access to the library.

Motion to amend carries.

Jillian: Historically, this has always been an issue:

POI: The most logical thing would be to have the LSS look over the letters first before submitting them to the Provost, etc.

Robert: I agree that this should have started in the LSS but it started here; my reaction to this is because I spoke to the administration and the Dean earlier today, and they seemed quite receptive of it. I don't think we have to be too procedural about it. We should just clean up the language about our concerns.

A: As someone not part of the LSS, I see this as an injustice to them, not having access to their buildings. I am in support of their letter.

Robert: Can I propose a motion to overturn the amendment and table the motion, so we can discuss this later.

MOTION

11/13/12:5 OT

Moved: Robert Thompson
Seconded Cara Kennedy

BIRT SGPS Council overturn motion 11/13/12:5 M-1

Motion carries

MOTION

11/13/12:5 T

Moved: Eric Rapos (cro@sgps.ca)
Seconded: Robert Thompson

BIRT SGPS Council table motion 11/13/12:5

Motion carries.

MOTION

11/13/12:6

Moved: Max Ma (max.ma@queensu.ca)
Seconded: Matthew Scribner (president@sgps.ca)

Whereas the Queen's Libraries and Archives are undergoing a strategic planning process on their use of space,

Whereas concerns exist over the access Law students have to the libraries,

BIRT SGPS Council endorse the letter to the Dean of Student Affairs, the University Librarian, and the Learning Commons Coordinator concerning library space as seen in the Appendix.

MOTION

11/13/12:6 T

Moved: Eric Rapos (cro@sgps.ca)
Seconded: Matt Shultz (vpcca@sgps.ca)

BIRT SGPS Council table motion 11/13/12:6

Motion carries.

MOTION

11/13/12:7

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Matthew Scribner (president@sgps.ca)

Whereas the SGPS believes training and workshops for Executive and Staff members is beneficial; and

Whereas the SGPS wants to ensure training occurs in an orderly and timely fashion; and

Whereas SGPS Council has already endorsed Anti-Oppression, Conflict Resolution and Intercultural Competence Training; and

Whereas having a permanent staff member organizing training will save time and add consistency.

BIRT the following policies be removed in their entirety:

P.2.2.2.d(7)

Organizing the mandatory Anti–Oppression Training (P.3.7) for all SGPS employees and Executive, in addition to organizing any other applicable equity training for the Executive and other interested parties, in conjunction with the University Human Rights Office.

P.3.7 Anti–Oppression Training Policy

All SGPS employees and Executive are required to participate in SGPS–specific Anti–Oppression Training for a minimum of six hours once per elected or hired term.

P.3.8 Intercultural Competence Certificate Training Policy

All SGPS employees and Executive are required to participate in QUICs Intercultural Competence Training program for a maximum of six hours, being sessions one through four, once per elected or hired term.

BIFRT the following policies be added:

P.3.7 Training

The SGPS Assistant Executive Director (AED) is responsible for organizing the following training. The AED will keep a list of all those people that have completed training, which will be available to the Executive, Executive Director and Executive Assistant for viewing. The AED will research possible trainers/facilitators and report to the SGPS Executive on availability, pricing and general training content.

The AED will, with the express approval of the SGPS Executive, schedule the following training:

a. Anti-Oppression Training

All SGPS employees and Executive are required to participate in SGPS-specific Anti-Oppression Training for a minimum of six hours once per elected or hired term.

b. Intercultural Competence Training

All SGPS employees and Executive are required to participate in QUICs Intercultural Competence Training program for a maximum of six hours, being sessions one through four, once per elected or hired term.

c. Conflict Resolution Training

All SGPS employees, Executive, Student Advisors and the SGPS Judicial Committee are required to participate in Conflict Resolution Training for a minimum of six hours once per elected or hired term.

MOTION

11/13/12:7 M-1

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Cara Kennedy

BIRT SGPS Council remove “for a maximum of 6 hours” from (b)

Motion to amend carries.

Jennifer Parker (ESS): I was just wondering if you have completed this training with other departments, do we have to do it again.

Jillian: If you have completed that training before and there is an SGPS specific portion, you will have to attend that.

Eric: I was just wondering what taking the training 2 years in a row with slight variances - what’s the point of that.

MOTION

11/13/12:7 M-2

Moved: Cara Kennedy

Seconded: Jennifer Parker

BIRT SGPS Council add “Prior training can be taken into consideration on a case by case basis” to P.3.7 after “for viewing”.

Motion to amend carries.

MOTION

11/13/12:7 M-2-1

Moved: Eric Rapos

Seconded: Jillian Burford-Grinnell

BIRT SGPS Council add “with exemptions approved by the Assistant Executive Director upon input from the SGPS Executive” to the end of the proposed addition.

Motion to amend carries

MOTION

11/13/12:7

Motion carries as amended

MOTION

11/13/12:8

Moved: Eric Rapos (cro@sgps.ca)

Seconded: Matthew Scribner (president@sgps.ca)

Whereas the Speaker is responsible for calling regular and General Meetings,

Whereas P.5.2.3(f) details specific advertising requirements surrounding General Meetings, including publication in the Queen’s Gazette

Whereas the last issue of the Queen’s Gazette was published on May 25, 2010,

BIRT P.5.2.3(f) be modified to remove reference to the Queen’s Gazette

Motion carries.

MOTION

11/13/12:9

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Matthew Scribner (president@sgps.ca)

Whereas last year the SGPS was contacted by various members asking for assistance over the December holiday break;

Whereas the SGPS ran a “Holiday Assistance Campaign” that assisted 18 student families at Queen’s last year (over the 2011 winter break);

Whereas this year, members have already contacted the SGPS indicating their need for this assistance this December break;

Whereas the SGPS has allocated up to \$1000 as per the 2012-13 budget under the

Charity heading;

BIRT that SGPS provide up to \$750 to the SGPS Holiday Assistance Program to support members over the December holiday break.

Q: I was just wondering what the money will be used for.

Jillian: We just collected whatever people donated. Non-perishable items, turkeys, foodstuffs. So it was a mixture of pretty much anything. It will not be provided by way of cheque, but by groceries and food. Best case scenario, we won't have to touch any of the money.

MOTION

11/13/12:10

Moved: Kristin Boyd (8kmab@queensu.ca)

Seconded: Jennifer Parker

Whereas members of the Education Student Society (ESS) who currently attend Council have class until 5:50pm; and

Whereas Council meetings that begin at 5:30pm cause ESS members to miss at least 30 minutes of the meeting; and

Whereas advertising for the November General Meeting has already begun.

BIRT all meetings of SGPS Council for the remainder of the 2012-2013 academic year, excepting the November General Meeting, begin at 6:00pm.

BIFRT the ESS President or delegate will send the 2013-2014 class schedule to the SGPS Speaker and the SGPS Executive Director as soon as possible so the SGPS may set the 2013-2014 Council schedule with the knowledge of ESS class times.

MOTION

11/13/12:10 M-1

Moved: Matt Scribner (president@sgps.ca)

Seconded: Kristen Boyd

BIRT SGPS Council further endorses that the March Annual General meeting be at 5:30pm

Motion to amend carries.

MOTION

11/13/12:10 +30 minutes

Moved: Melissa Trezsie

Seconded: Alyssa Kirlin

BIRT SGPS Council be extended by 30 minutes

Motion carries

MOTION

11/13/12:10 CQ

Moved: Eric Rapos (cro@sgps.ca)

Seconded: Cara Kennedy

BIRT SGPS Council Call the Question

Motion carries.

MOTION

11/13/12:10

Motion carries as amended

MOTION

11/13/12:11

Moved: Matt Schultz (vpcca@sgps.ca)

Seconded: Paul Dion

Whereas \$50 million has been removed from the OGS program, thus making these grants even more difficult to obtain than they historically have been; and,

Whereas NSERC and SSHRC funding priorities have been shifted to industry-related research, thus making Tri-Council support substantially more difficult to obtain for students engaged in pure or fundamental research; and,

Whereas mandatory applications for NSERC, SSHRC, and OGS grants represent a substantial investment of time on behalf of both the university and individual students; and,

Whereas the School of Graduate Studies has highlighted time to completion as a core concern, and grant applications represent a substantial investment in time; and,

Whereas mandatory scholarship applications take time away from coursework and research, making grants more difficult to achieve, while also making students less likely to apply for grants from other institutions; and,

Whereas mandatory scholarship applications are a significant source of stress for graduate students; and,

Whereas Queen's University has indicated an interest in student mental health, which is adversely affected by stress;

BIRT the SGPS Council opposes any policy of mandatory grant applications, including

punitive measures taken against students who do not submit scholarship applications.

MOTION

11/13/12:11 M-1

Moved: Matt Shultz (vpcca@sgps.ca)

Seconded: Jillian Burford-Grinnell (vpfs@sgps.ca)

BIRT SGPS Council table motion 1/13/12:11

Motion carries.

MOTION

11/13/12:12

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)

Seconded: Alyssa Kirin

Whereas the SGPS has a club funding policy that currently requires applicants to pay out of pocket for expenses in relation to Club activities;

Whereas the Finance & Service Committee met to discuss and review this policy;

Whereas a number of Club funding applicants have indicated that it is problematic financially for these members to hold Club events as they cannot afford to cover approved expenses out of their own pocket;

Whereas the Finance & Services Committee endorses the following changes:

BIRT that the policy P.7.7(d) be replaced in its entirety with:

“If it is indicated in the application that funds are required prior to the event, funds shall be provided upon approval and receipts for said expenses must be provided within 30 days. If receipts are not provided within 30 days, the Club is ineligible for future funding until the receipts are provided or the funding returned.”

Motion carries.

8. Other Business

Student Advisors advocate for students proactively when we meet with the SGS. We need to collect data from each department and each program. What we need from students are your acceptance letters. Please, you are willing, please have the names blacked out and send it to the studentadvisors@sgps.ca, or drop them off in person. They will be collected and only read by the student advisors. We just want to know what’s out there.

MOTION

11/13/12:12 + 30 minutes

Moved: Eric Rapos (cro@sgps.ca)

Seconded: Jillian Burford-Grinnell (vpfs@sgps.ca)
BIRT SGPS Council be extended by 30 minutes

Motion carries.

9. Notice of Motions & Announcements

- a. Reports and Motions for the next SGPS Council Meeting are due on Tuesday, December 4th 2012.
- b. The next SGPS Council Meeting will be on Tuesday, December 11th 2012.
- c. The SGPS Fall General Meeting will be on Tuesday, November 27th 2012

10. Adjournment

MOTION

11/13/12:13

Moved: Jillian Burford-Grinnell (vpfs@sgps.ca)
Seconded: Matthew Scribner (president@sgps.ca)

BIRT the SGPS Council Meeting be adjourned.

Motion carries.

11/13/12
JAM
CFS-27
Attached:
October Minutes
November Reports
Year Plans
October Attendance
Appendix: Council Letters (Draft)

Name		Represents	Nov 13
Dana	Wesley	Aboriginal Rep	
Marvin	Ferrer	Anatomy & Cell Biology	
Marie-Lou	Beauchamp	Art Conservation	
Kathleen	Adams	Art History	X
Alyssa	Kirlin	Biochemistry	X
Derek	Gray	Biology	
Celia	Symons	Biology	
Julian	Chesterman	Biomedical Engineering	
Vacant	Vacant	Biostatistics	
Tony	Gkotsis	Board of Trustees Rep	
Ningsi	Mei	Chemistry	X
Kyle	Petrie	Chemical Engineering	X
Ryan	Regier	Civil Engineering	
Vacant	Vacant	Classics	
Colleen	Webber	Community Health and Epidemiology	X
Lidija	Latifovic	Community Health and Epidemiology	
Melissa	Trezise	Computing Science	X
Simrin	Nagpal	Computing Science	X
Rami	Bahgat	Cultural Studies	
Andrea	Craig	Economics	
Lisa Alice	Mitchell	Education - Graduate - President	
Jessica	Chan	Education - Graduate M.Ed	X
Scott	Hughes	Education - Graduate PhD	
Chris	Fiorentino	Electrical and Computer Engineering	
Patricia	Oprea	English	X
Maya	Bielinski	English	
Byomkesh	Talukder	Environmental Studies	
Vanessa	Powell Cavell	ESS	
Alyson	Prabhu	ESS	X
Lauren	Johns	ESS	X
Kristin	Boyd	ESS President	X
Jennifer	Parker	ESS/SGPS Liason	X
Patrick	St-Amand	French	
Kyle	Stepa	French	X

Judicael	Zounmevo	GECE President	
Kaleigh	Alkenbrack	Gender Studies	
Alexandra	Giancarlo	Geography	
Sinead	Earley	Geography	X
Cara	Kennedy	Geology	X
Vacant	Vacant	German	
Hayley	Morgan	Global Development	
Terry	Bridges	Graduate Senator	X
Tabitha	Renaud	History	X
Matthew	Cathmoir	Industrial Relations	
Carolyn	Lee	Industrial Relations	
Bo	Liu	International Rep	
Tobias	Langguth	International Rep	X
Robert	Bentley	Kinesiology and Health Studies	X
Stefanie	Kullick	Languages, Literatures & Cultures	
Max	Ma	Law	X
Janet	Yang	Law	
Vacant	Vacant	Law	
Mariella	Montplasilir	Law - Graduate	X
Robert	Thompson	Law - LSS President	X
Aarondeep	Bains	Law Senator	
Paul	Dion	Management	
Saeed	Akhavan Astaneh	Math and Stats	
Vacant	Vacant	Mature Student Rep	
Robert	Nishida	Mechanical and Material Engineering	
Sarah	Martz	Microbiology	
Spencer	Reeves	Mining Engineering	X
Alexander	Cushing	Mining Engineering	X
Raynold	Alorse	MPA	
Farin Babaei	Bourojeni	Neuroscience	
Jane	van de Ven-Dantes	Nursing	X
Vacant	Vacant	Part Time Rep	
Victoria	Hoskin	Pathology	X
Dulcie	Lai	Pathology	X
Yohan	D'Souza	Pharmacology	
Kyley	Ewing	Philosophy	X
Nathalie	Ouellette	Physics	X
Andrea	Mimee	Physiology	
Maria	Krause	Political Studies	
Alexander	Steffan	Political Studies	

Jackie	Huberman	Psychology	X
Megan	Jaquith	Public Health	
Nick	Francis	Rector	X
Kristen	Gamble	Rehab Sciences (Professional)	
Vacant	Vacant	Rehab Sciences (Research)	
Vacant	Vacant	Rehabilitation Therapy	
Vacant	Vacant	Religious Studies	
Robert	Lawson	School of Religion	
Darin	MacKinnon	School of Religion	
Gillian	Bankas	Sociology	
Michael	Rac	Urban and Regional Planning	X
Sean	Richards	Executive Director	
Matthew	Scribner	President	X
Jillian	Burford-Grinnell	VP Finance	X
Matt	Shultz	VP Campaigns & Community Affairs	X
Becky	Pero	VP Graduate	X
Annie	Clifford	VP Professional	
Cassandra	Kuyvenhoven	Social Commissioner	X
Chris	Harris	Athletics Coordinator	
Ciara	Bracken-Roche	Logistics Coordinator	
Margaux	MacDonald	Planning Coordinator	
Robin	Westland	Equity Commissioner	X
Aliya	Kassam	Equity Coordinator	
Holly	McIndoe	International Students' Affairs Commissioner	X
Kris	Singh		
		International Students' Affairs Coordinator	X
Jack	Wallace	Sustainability Coordinator	
James	MacLeod	Speaker	X
Alvin	Szeto	Deputy Speaker	X
Eric	Rapos	Chief Returning Officer	X
Anne-Marie	Grondin	Executive Assistant	X
Other Attendees			
Sara	Pavan	Student Advisor	
Victoria	Millious	Student Advisor	X

