



INTERNATIONAL COMMISSIONER

OVERVIEW

The International Commissioner is responsible for advocating for, and organizing events related to, the support of graduate and professional international students. The Commissioner works closely with the Queen's University International Centre and University committee relating to international students.

The International Commissioner reports to the SGPS VP (Community). The term of employment begins on May 1, 2018 and ends April 30, 2019. The International Commissioner has a salary of \$500 per month.

KEY RESPONSIBILITIES

- Submit a detailed year plan to the SGPS Executive within one month of hire date
- Hire and supervise a Deputy Commissioner, with the assistance of the VP (Community)
- Attend relevant committees at the direction and discretion of the SGPS Executive
- Chair the SGPS International Students' Affairs Standing Committee
- Work closely with the Queen's University International Centre
- Advocate to the appropriate bodies for issues experienced by international students
- Advise the SGPS Executive and SGPS Council on issues affecting international students
- Attend and report to all meetings of SGPS Council
- Attend all scheduled Commissioner meetings
- Implement the decisions and vision of the SGPS as an organization

QUALIFICATIONS

- Must be a currently registered SGPS member
- Interest and familiarity with international student issues and advocacy
- Ability to work as the leader of a team
- Good organizational and time management skills
- Experience with representation, networking, and communication is an asset
- Must be approachable with strong communication skills

TO APPLY

To apply for this position, please submit a [resume](#) and [cover letter](#) to the attention of Isabel Luce, incoming VP (Community) to apply@sgps.ca.

Applications are due on March 9th at 5pm. For more information, visit www.sgps.ca.

your **SGPS**