The Athletics and Wellness Commissioner is responsible for organizing and planning all athletic and wellness events held by the society. The Commissioner works closely with the Queen’s Athletics and Recreation Centre (ARC) and Student Wellness Services (SWS) to represent the interests of SGPS members.

The Athletics and Wellness Commissioner reports to the SGPS VP (Community). The term of employment begins on May 1, 2019 and ends April 30, 2020. The Commissioner has a salary of $250 per month ($3000 for the full year). Preference will be given to applicants who are going to be in Kingston for the summer.

**KEY RESPONSIBILITIES**

- Create a detailed summer/fall/winter plan with the VP (Community) by the end of May
- Attend relevant committees at the direction and discretion of the SGPS Executive
- Organize and plan SGPS athletic events
- Administrate all athletic programs run through the SGPS
- Work closely with the Queen’s Athletics and Recreation Centre (ARC) to represent the interests of SGPS members
- Assist the Social Commissioner in organizing and running events during Orientation Week
- Attend and report to all meetings of SGPS Council
- Attend all scheduled Commissioner meetings
- Implement the decisions and vision of the SGPS as an organization

**QUALIFICATIONS**

- Must be a currently registered SGPS member
- Familiarity with the structures of the SGPS and Queen’s University is an asset
- Ability to work independently as well as part of a team
- Event planning experience is an asset
- Experience supervising volunteers or staff is an asset
- Strong organizational and time management skills
- Excellent communication skills, both written and verbal
- Availability to plan and facilitate events over the summer months

**RENUMERATION**

$250 per month ($3000 for the full year)

**TO APPLY**

To apply for this position, please submit a resume and cover letter (with student number) to the attention of the VP Community, Cameron Wathey, to apply@sgps.ca. Please specify that you are apply for the Social Commissioner position in your subject line.

Applications are due on Wednesday March 27th at 5pm. For more information, visit www.sgps.ca.