



Graduate Peer Support Centre Volunteer

OVERVIEW

The Graduate Peer Support Centre is a group of dedicated student volunteers who provide welcoming, confidential, non-judgemental, and empathetic peer-based support to graduate and professional students at Queen's University. Students are encouraged to come and speak with our trained volunteers who will listen and offer support for any and all issues. As well, we can suggest resources available both on campus and in the Kingston community.

KEY RESPONSIBILITIES

- Provide drop-in one-on-one support to SGPS members
- Responsible for one 2-hour shift per week
- attend all training sessions deemed necessary
- providing confidential support to students by informing them of pertinent rules, regulations and guidelines of the services provided by the Graduate Peer Support Centre;
- attend shifts assigned to them. In the event that they are unable to attend a shift, a volunteer must attempt to ensure that the shift is covered;
- complete volunteer projects as assigned by Graduate Peer Support Centre Staff and the VP Graduate;
- maintain high level of expertise in the Centre's services;
- have clear knowledge of on and off-campus services;
- De-brief with coordinators as needed after shifts and ensure that emergency procedures are followed

QUALIFICATIONS

- Must be a currently registered SGPS member
- No previous experience required as staff will be trained

RENUMERATION

This is a volunteer position with an expected work load of 2 – 5 a week

TO APPLY

To apply for this position, please submit a resume and cover letter (with student number) to the attention of Arthi Chinna Meyyappan and Olivia Giovannetti, Graduate Peer Support Center Coordinators to gpsccordinator@sgps.ca. Please specify that you are applying for the Graduate Peer Support Centre Volunteer position in your subject line.

Applications are accepted on a rolling basis. For more information, visit www.sgps.ca.

your **SGPS**