



DEPUTY INDIGENOUS STUDENT LIAISON

OVERVIEW

The Indigenous Student Liaison organizes events that cater to the physical, mental, spiritual, and emotional wellbeing of Indigenous students. The Liaison also advocates for indigenous students by participating in committee work within the SGPS and the University and by engaging directly with other stakeholders on campus.

The Deputy Indigenous Student Liaison works with the Indigenous Student Liaison to accomplish their mandate as defined above. They report to the VP Community. The term of employment begins on **October 1, 2021** and ends on **April 30, 2022**. The Deputy Indigenous Student Liaison has a salary of \$250 per month (\$1750 for the full seven-month term).

KEY RESPONSIBILITIES

- Assisting and supporting the Indigenous Student Liaison
- Submitting monthly written reports to and attending meetings of Council;
- Developing a year plan specific to their position;
- Helping to transition new people into the role of Indigenous Student Liaison at the conclusion of their term;
- Working frequently with various stakeholders at the university including the Four Directions Indigenous Student Centre;
- Collaborating with the Indigenous Advisor at Four Directions to organize the activities of the Queen's Supporting Aboriginal Graduate Enhancement (SAGE) nest;
- Attending meetings of different bodies on campus including the Indigenous Council of Queen's University and the Indigenous Caucus;
- Reporting to the Director of Four Directions Indigenous Student Centre and the SGPS Executive on a monthly basis;
- Other duties as required.

QUALIFICATIONS

- Must be a currently registered SGPS member
- Must be a self-identifying Indigenous student
- Confident and creative self-starter
- Good organization and time management skills
- Experience with representation, networking, and communication is an asset
- Problem solver with strong attention to detail
- Excellent communication skills, both verbal and written

RENUMERATION

\$250 per month (\$1750 for the full seven-month term, about 10 to 12 hours of work per month)

TO APPLY

To apply for this position, please submit a resume and cover letter (with student number) to the attention of the VP Community, Anthony Lomax, at apply@sgps.ca. Please specify that you are applying for the Deputy International Student Affairs Commissioner position in your subject line.

The SGPS is committed to promoting a fair and equitable selection process and work environment that is inclusive and barrier free. We provide equal employment opportunities for all individuals regardless of age, sex, disability, race, ethnic origin, citizenship, creed, sexual orientation, marital status or any other grounds as described in the Human Rights Code. Applicants with a disability need to make any accommodation requests for the interview process known in advance. The Executive Hiring Team will arrange for reasonable accommodations in accordance with the Human Rights Code which will enable you to be assessed in a fair and equitable manner.

Applications are due on **September 12, 2021 at 11:59pm**. For more information, visit www.sgps.ca.