



EQUITY & DIVERSITY COMMISSIONER DEPUTY

OVERVIEW

The Equity and Diversity Commissioner Deputy is responsible for helping the Equity and Diversity Commissioner advocate for and organize events related to equity, diversity and inclusion issues. The Commissioner Deputy works closely with the Equity and Diversity Commissioner and will assist them where extra assistance is needed.

The Equity and Diversity Commissioner reports to the SGPS Equity & Diversity Commissioner and the SGPS Executive. The term of employment begins May 1, 2023, and ends April 30, 2024. The Commissioner Deputy has a salary of \$250 per month (\$3,000 for the full term) and is expected to work approximately 10 hours a month.

KEY RESPONSIBILITIES

- Assisting and supporting the Equity and Diversity Commissioner
- Submitting monthly written reports to and attending meetings of Council;
- Developing a year plan specific to their position;
- Advising Council and the Executive in the formation and formulations of SGPS policies, procedures, and priorities regarding equity issues;
- Promoting awareness of equity issues among SGPS members;
- Ensuring that all meetings and social events hosted by the SGPS are equity-aware; and
- Serving on their assigned councils and committees.
- Other duties as required.

QUALIFICATIONS

- Must be a currently registered SGPS member
- Familiarity with the structures of the SGPS and Queen's University is an asset
- Demonstrated awareness and understanding of equity issues and willingness to educate further
- Demonstrated familiarity with the principles of anti-oppression and intercultural competence
- Strong organizational and time management skills
- Excellent verbal and written communication skills

RENUMERATION

\$250 per month

TO APPLY

To apply for this position, please submit a resume and cover letter (with student number) to the attention of the SGPS Equity & Diversity Commissioner, Jane Mao, and the SGPS VP Community, Emilia Ganslandt, to apply@sgps.ca. Please specify that you are applying for the Equity Commissioner Deputy position in your subject line.

Applications are due on April 10, 2023, at 11:59 pm. For more information, visit www.sgps.ca.

your **SGPS**